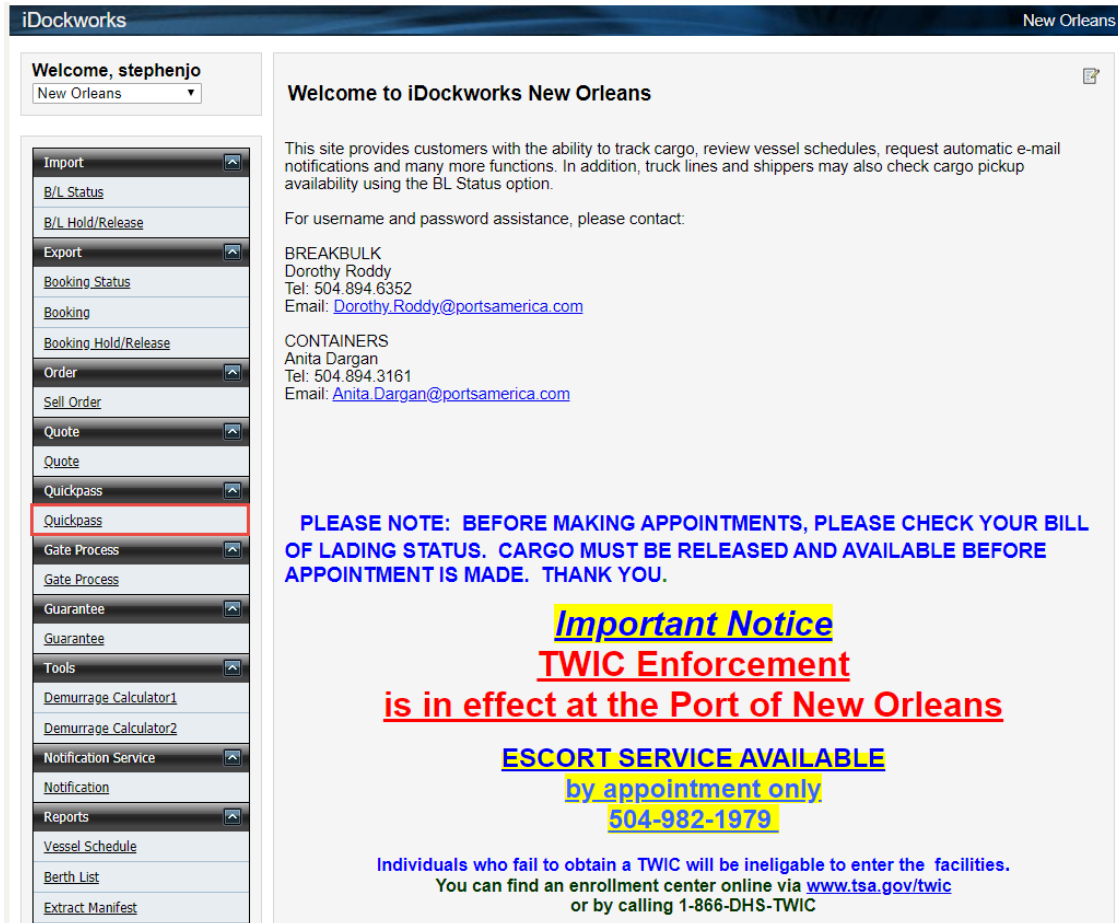


## Quickpass Appointments


The Quickpass module of iDockworks allows customers to create delivery/pickup appointments in the Dockworks Breakbulk Terminal Operating System. Appointments are slotted on a 1<sup>st</sup> come 1<sup>st</sup> server basis and are limited by timeslot. All appointments must be created by 4pm CST for the next business day.

The Quickpass creation process is initiated when the user selects the Quickpass link from the main menu:.

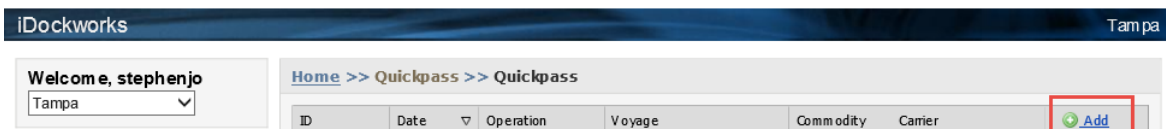
### Example 1:



The screenshot shows the iDockworks New Orleans main menu. On the left is a navigation sidebar with categories: Import, Export, Order, Quote, Quickpass (highlighted with a red box), Gate Process, Guarantee, Tools, Notification Service, and Reports. The main content area displays a welcome message, contact information for Breakbulk and Containers, and a prominent notice about TWIC enforcement and escort services. The notice includes the text: "PLEASE NOTE: BEFORE MAKING APPOINTMENTS, PLEASE CHECK YOUR BILL OF LADING STATUS. CARGO MUST BE RELEASED AND AVAILABLE BEFORE APPOINTMENT IS MADE. THANK YOU." followed by "Important Notice TWIC Enforcement is in effect at the Port of New Orleans" and "ESCORT SERVICE AVAILABLE by appointment only 504-982-1979".

Doing so will land the user on the main Quickpass screen within iDockworks, from here the user will select the  button to create a new Quickpass appointment.

### Example 2:



The screenshot shows the iDockworks Quickpass screen for Tampa. The breadcrumb trail is "Home >> Quickpass >> Quickpass". Below the breadcrumb is a table with columns: ID, Date, Operation, Voyage, Commodity, Carrier, and an "Add" button (highlighted with a red box).

Initially, on the “New Quickpass” screen the only field available is the Customer field. Once the user selects the customer the user will then be prompted to select the operation type.

### Example 3:

Once the operation is selected, the remaining fields are activated on the “New Quickpass” screen. The user can either enter the release number (Order Number) or the BL number. Once the release number is entered and the “Order Lookup” button is selected, the Voyage, Commodity, Warehouse and Order/BL number fields are auto populated.

### Example 4:

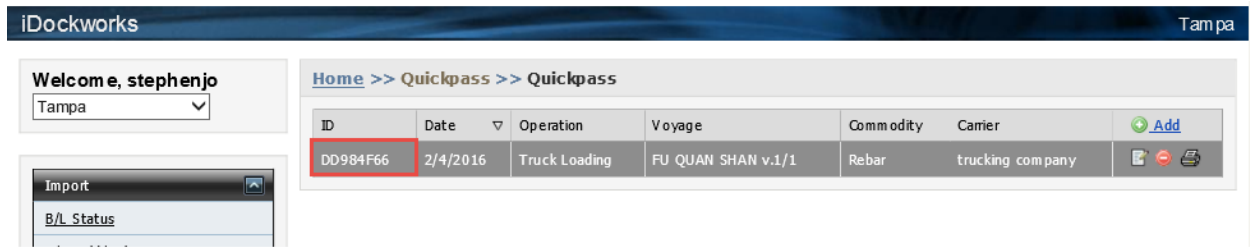
The following manual entry fields are required:

- Date
- Time Slot
- Contact
- Phone Number

After all required fields have been entered, the save button is then activated to Save/Create the new Quickpass appointment. Once the save button is pressed and the appointment is saved, the user is taken back to the main Quickpass screen with the newly created Quickpass appointment visible in the list. From the main Quickpass list the user can then edit, delete, or print Quickpass appointments.

Selecting the Edit option will bring the user back to the New Quickpass/Edit Quickpass Screen (see Example 4)

Example 5:



The screenshot shows the iDockworks web application interface. At the top, there is a dark blue header with the text "iDockworks" on the left and "Tampa" on the right. Below the header, the main content area is divided into several sections. On the left, there is a "Welcome, stephenjo" message with a dropdown menu showing "Tampa". Below this, there is an "Import" section with a "B/L Status" link. The main part of the interface is a table titled "Home >> Quickpass >> Quickpass". The table has the following columns: ID, Date, Operation, Voyage, Commodity, and Carrier. The first row of data is highlighted with a red box, showing the ID "DD984F66", Date "2/4/2016", Operation "Truck Loading", Voyage "FU QUAN SHAN v.1/1", Commodity "Rebar", and Carrier "trucking company". To the right of the table, there is an "Add" button with a green plus sign and a minus sign.

ID	Date	Operation	Voyage	Commodity	Carrier	
DD984F66	2/4/2016	Truck Loading	FU QUAN SHAN v.1/1	Rebar	trucking company	<a href="#">Add</a>